

No. NHEW/54/2023-NHEW (110055)  
भारत सरकार  
Government of India  
महिला एवम बाल विकास मंत्रालय  
Ministry of Women and Child Development  
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Jeevan Vihar Buidling, 3<sup>rd</sup> Floor,  
Sansad Marg, New Delhi-01.

Dated: 6<sup>th</sup> March, 2024

To,

The Chief Controller of Accounts,  
Principal Pay and Accounts Office,  
Ministry of Women & Child Development,  
Shastri Bhawan, New Delhi- 110 001.

Subject: Release of 2<sup>nd</sup> installment of Grant-in-Aid to the State of Kerala for implementation of Hub for Empowerment of Women (HEW) and for carrying out activities under Samarthya, sub-scheme of 'Mission Shakti' during the financial year 2023-24 – reg.

Madam/Sir,


I am directed to convey the sanction of the Competent Authority to the payment of **₹33,12,000/- (Rupees Thirty Three Lakhs and Twelve Thousand only)** of Grant-in-Aid to the State of Kerala being 2<sup>nd</sup> installment for implementation of Hub for Empowerment of Women (HEW) at State and District levels and for carrying out activities under Samarthya, sub-scheme of 'Mission Shakti' during the financial year 2023-24. The amount being Govt. of India Share towards two-quarter of recurring grant for the financial year 2023-24 after adjusting the unspent balance of previous year.

2. As per the instruction of the Department of Expenditure, Ministry of Finance, Funds released to the States/ UTs from the major head 3601/3602 shall be necessarily with cost sharing from the States as 60:40, except in respect of North Eastern and Special Category States where the cost sharing ratio shall be 90:10. For UTs without legislature, 100% funding will be provided by the Central Government.

3. The Grant-in-Aids is subject to the following conditions:

- i. That the funds sanctioned shall be utilized for the purpose for which it is sanctioned. A separate account in respect of the sanctioned amount is to be maintained.
- ii. States/ UTs will submit, every quarter, progress of Project & expenditure of the grants released to them along with the Progress Report on the running up of HEWs.
- iii. States/ UTs will submit the item-wise Statement of Expenditure (SoE) duly signed by the authorized officer before claiming next installment of GIA.
- iv. States/ UTs will the Utilization Certificate (UC) in Gorm-19A of GFR, duly signed by the authorized officer along with SoE.
- v. States/UTs will also submit Progress Report on the Project as well as requirement of Funds for demanding the next installment of GIA.
- vi. The ideal structure of manpower and their qualification for HEW at State and District levels as prescribed at Annexure-IV of the Guidelines. The cost ceiling for the HEW per unit at State and District levels as per ANNEXURE enclosed.

Contd...../-

  
ए. पी. चौधरी / S. P. CHOUDHARY  
अवर सचिव / Under Secretary  
महिला एवं बाल विकास मंत्रालय  
Ministry of Women & Child Development  
भारत सरकार, नई दिल्ली  
New Delhi

4. The amount of grant-in-aid is finally adjustable in the books of the Principal Pay and Account Office, Ministry of Women and Child Development, Shastri Bhawan, New Delhi- 110001. The payment to the State would be arranged through the Reserve Bank of India, Nagpur Branch. The State Accountant General will send intimation regarding receipt of Grant-in-aid to the Principal pay & Accounts Office, Ministry of Women and Child Development, Shastri Bhawan, New Delhi.

5. The expenditure involved is debitable to 3601(Major Head) – Grants-in-aid to State Governments; 06 – Centrally Sponsored Schemes (Sub Major Head), 101 – Central assistance/ Share, 82 – Mission Shakti, 06 – Samartya, 82.06.31 – Grants-in-aid General in Demand No. 101, Ministry of Women & Child Development, for the financial year 2023-24.

6. The accounts of the Grantee Institutions or organization shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG(DPC) Act, 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or Organization is called upon to do so. State Govt. has submitted the Utilization Certificate (UC) in respect of the funds released earlier.

7. This sanction issues with the concurrence of the Integrated Finance Division (IFD) of Ministry of Women & Child Development vide **Computer No. 110055 dated 06.03.2024.**

*Yours faithfully,*

(S.P. Choudhary)

Under Secretary to the Government of India

एस. पी. चौधरी / S. P. CHOUDHARY  
अवर सचिव / Under Secretary  
महिला एवं बाल विकास मंत्रालय  
Ministry of Women & Child Development  
नारायण अस्थान, नई दिल्ली

Copy forwarded to:

1. The Secretary, D/o Women and Child Development, Govt. of Kerala.
2. The Accountant General, Govt. of Kerala.
3. The Director of Audit, Central Revenues, AGCR Building, IP Estate, New Delhi.
4. Ministry of Finance, D/o Expenditure, (Plan Finance Division), North Block, New Delhi.
5. Integrated Finance Division, Ministry of Women & Child Development, New Delhi.
6. Cash Section/Sanction Folder/Guard File.

(S.P. Choudhary)

Under Secretary to the Government of India

एस. पी. चौधरी / S. P. CHOUDHARY  
अवर सचिव / Under Secretary  
महिला एवं बाल विकास मंत्रालय  
Ministry of Women & Child Development  
नारायण अस्थान, नई दिल्ली

**1. The cost ceiling for the HEW per unit at State and District levels is as follows :****Table-1:** SHEW to be established at State/ UT level (as per revised budgetary provisions for HEW) :

(In Rupees)			
Sl. No.	Components	Annual Ceiling	Monthly Ceiling
1.	PMU at State Level (8 Persons)	28,20,000	2,35,000
2.	Administrative Cost @ ₹1,00,000/- p.m.	12,00,000	1,00,000
3.	Vocational Activities/ Training at State Level/ District Level	12,00,000	1,00,000
4.	Provision of vehicle hiring/ POL @₹4,50,000/- per vehicle	4,50,000	37,500
5.	Non-recurring <b>every five year@</b> (Computer peripherals, Telephone, Fax, Internet furnishing for the ward and other rooms, CCTV Camera & its installation etc.)	7,00,000	-
<b>Total</b>		<b>63,70,000</b>	<b>4,72,500</b>

@Non-recurring every five year, has already been released.

**Table-2:** DHEW to be established at District level (as per revised budgetary provisions for HEW) :

(In Rupees)			
Sl. No.	Components	Annual Ceiling	Monthly Ceiling
1.	PMU at District Level (8 Persons)	20,40,000	1,70,000
2.	Administrative Cost @ ₹25,000/- p.m.	3,00,000	25,000
3.	Provision of vehicle hiring/ POL @₹4,50,000/- per vehicle per district	4,50,000	37,500
4.	To undertake outreach activities*	4,50,000	37,500
5.	Non-recurring <b>every five year@</b> (Computer Peripherals, Telephone, etc.)	7,00,000	-
<b>Total</b>		<b>37,90,000</b>	<b>2,70,000</b>

@Non-recurring every five year, has already been released.

\* As per revised budgetary provisions (Medium Category of States).

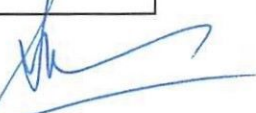
\*State to place up to 10% of fund at State Level for state level functions/ programs. Remaining 90% of funds to be placed at District Level for district level activities.

\*Based on performance, quality and local requirement 10% of funds allocated to any district may be diverted to other district with the approval of Secretary/ Pr. Secretary/ ACS(HOD) of Department of WCD/SW of State/ UT.

**Note:**

- The ideal structure of manpower and their qualification for HEW at State and District levels as prescribed at Annexure-IV of the Guidelines.
- If States/ UTs with Legislature fill these posts on deputation, State/UT's rules for deputation will apply subject to the condition that there will not be additional budgetary implications on the centre.
- States/ UTs with Legislature may provide more honorarium but the share of Govt. of India will be limited to the amount as per existing sharing patterns.

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 एस. पी. चौधरी / S. P. CHOUDHARY  
 अवर सचिव / Under Secretary  
 महिला एवं बाल विकास मंत्रालय  
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 Govt. of India, New Delhi